

**OCEANA COUNTY HISTORICAL & GENEALOGICAL SOCIETY  
114 DRYDEN STREET  
HART MI 49420  
231-873-2600**

Website: [www.oceanahistory.org](http://www.oceanahistory.org)

Email: [oceanahistory@gmail.com](mailto:oceanahistory@gmail.com)

**DONATION INTAKE FORM**

Thank you for thinking of donating historical artifacts or family memorabilia to the Oceana County Historical & Genealogical Society (OCHGS)! Most of what we have today is because of people like you! Because of the generosity of the community our collection has grown tremendously. We are finding it difficult to store everything, therefore we are asking potential donors to submit this form and wait to hear from us before bringing items to the Society.

Keep in mind we can only accept items that meet the following criteria - Oceana-related, people in photos must be identified, and we do not already have the item(s) in our collection.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Item(s) wishing to donate:      How connected to Oceana:      Dimensions of Item:

---

---

---

---

---

---

---

---

---

---

Once we receive your request, our Artifacts Committee will review and contact you if we have further questions. Be advised that once an item(s) has been approved, donors will need to fill out and sign a Deed of Gift form which transfers full legal ownership of the items to the OCHGS. Donations are made unconditionally and without restrictions. No donation is to be accepted with the understanding that it is to be exhibited.